

<b>Document Title</b>	Financial Reserves Policy		
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## SCOTTISH ARCHERY ASSOCIATION

### FINANCIAL RESERVES POLICY

#### OBJECTIVES

1. The Board recognises that funding for Scottish Archery is received both from its members in the form of annual subscriptions and from sportscotland in the form of grants. Whilst every effort is taken to increase funding from other sources, it is understood that this can be extremely difficult to attain. As a result Scottish Archery is required to hold a level of financial reserves to cover any potential gap in funding from sportscotland and membership subscriptions should any need arise.
2. It is also appreciated that in order for the sport to grow significantly within Scotland, there will require to be substantial investment in development and coaching to ensure that all participants receive the level of support necessary to allow them to stay within the sport and progress towards their maximum potential and aspirations.
3. The Board realises that to achieve this level of involvement and aspiration will ultimately require to be undertaken by paid staff. While it is anticipated that funding would be made available from sportscotland for this initiative, the company would be responsible for employing such staff and with this comes certain statutory and financial obligations.
4. In addition Scottish Archery is currently assessing potential venues with the final preferred option to be classified as the 'Centre of Excellence' for archery within Scotland. While every effort will be taken to ensure that the chosen venue has the facilities necessary to allow our archers to train at the highest level and to stage high class events, it is highly likely that the company may require to make a financially investment in such a venue.
5. The Board considers that in order to ensure the smooth running of the company, to exploit and maximise potential opportunities as they arise and maintain our statutory and legal obligations Scottish Archery should maintain free reserves amounting to approximately twice the annual membership subscriptions received.
6. The Board shall regularly review this reserves policy to ensure that it meets the continually changing requirements of the company and that such financial reserves should be held in a separate term account with as high an interest rate as available accepting that a withdrawal penalty may apply if funds so held are required earlier than anticipated.
- 7 This policy shall remain in force for a period of 3 years from date of publication and shall then be reviewed by the Director of Finance. Should changes in legislation or company operating circumstances dictate prior necessity, it shall be reviewed as required.