

DRAFT

ANNUAL GENERAL MEETING
OF THE
SCOTTISH ARCHERY ASSOCIATION
HELD ON
SATURDAY, 24 NOVEMBER 2018
AT THE DEWAR'S CENTRE, PERTH

Vincent Bryson, Chair	Muriel Kirkwood, Pentland Archers
Steph Classon, Finance Director	Adelle Fleming, Lasswade Archers
Victoria Barby, Director of Communication	Gareth Fleming, Lasswade Archers
Moira Taylor, Director of Coaching	William McKay, Balbardie/Grange
Pip Tucknott, Director of Performance	Iain Wilson, Direct
Judith McCleary, Director of Development	Ruth Porter, Bannockburn Bowmen
Michael Mather, Chief Operating Officer	Judith Forbes, Bannockburn Bowmen
Alan Martin, Pathways Manager	David Hutton, Glasgow Archers
Laura Baxter, Club Development Officer	Leanne Anderson, EUAC
Kathleen Male, Lochside Bowmen	Claudine Jennings, EUAC
Karen Henderson, Links Archers	Gilbert Jamieson, Balbardie
Frank Schallmoser, Largs Archery Club	Simon Needham, Links Archer
Kerstin Elmendorff, Largs Archery Club	Lisa Kompfner, EUAC Alumni
Nessa Dunsmore, Falkirk	Lance Hawker, Penicuik Archers
Phyllis Pettett, Falkirk	James Clark, Crieff Archers
David Taylor, Falkirk	Alex Cargill, Crieff Archers
Alison Ross, East Kilbride AC	Caroline Buchanan, Bannockburn Bowmen
Rona Mather, Glasgow Archers	Karen Casey Lanarkshire
Norrie McLean Penicuik	Mike Pearson, Borderghost Archers
Robyn Geddes, Lethen	Elaine Pearson, Borderghost Archers
Debbie Geddes Lethen	J Manford, Lethan Archers
Sandie Graham, Balbardie	Bill Gilchrist, Lethan Archers
Mike Bernacca, Threave Bowmen	Ged Laing, Ayr Archery Club
Elaine McClean, Penicuik	Fiona Hirst, Links Archers
Tony Laduss, Falkirk Co of Archers	Curtis Hurst, Links Archers
Stuart Barby, Pentland Archers	Malcolm Alexander, Links Archers
	Jacqui Dunlop, Administrator

1. CONFIRMATION OF MEETING BEING QUORATE

It was confirmed that there were enough proxy votes and people present to allow the meeting to commence.

2. APOLOGIES

Apologies were intimated on behalf of Kevin Pringle, Derek Sangster, Bob Provan, Erik Rowbotham, Mary Breakwell, Karen Jamieson, Bob McGonigle, Richard Vallis, Matt Nowicki, Kirsty Robb, Caroline Waring.

3. WELCOME BY THE CHAIR

Vincent Bryson welcomed everyone to the meeting. He noted that since 2016 there had been a 33% increase in overall members; 48.5% in qualified coaches; 265% increase in coach educators (from 3 to 8); and there were now 11 Accessible Clubs. It had been a positive year for Scottish Archery with a stable Board.

Alan Martin gave a presentation on pathways – attached separately.

Vincent Bryson noted that he, Alan Martin and Pip Tucknott had visited ArcheryGB and had received an update on the Commonwealth Games which are taking place in Birmingham in 2022. ArcheryGB had made a presentation to the Commonwealth Games Federation to have Archery included as an optional sport in the 2022 Games and the outcome of this should be known in January 2019. If the bid is successful, then Scottish Archery will return to sportscotland to discuss performance funding.

Laura Martin gave a presentation on Development – attached separately. Frank Schallmoser asked if would be possible to get a list of new clubs. (*Action Laura Baxter*)

4. MINUTES FROM THE 2017 AGM

It was proposed Michael Mather and seconded by Muriel Kirkwood, Pentland Archers that the minutes of the AGM held on 18 November 2017 were a true record.

Vincent Bryson noted that Jennifer Griffin, Partnership Manager, sportscotland had left her post to take up a new opportunity. Vincent Bryson has met the new Partnership Manager, Sarah Birrell and she will attend the next Board meeting.

5. MATTERS ARISING FROM MINUTES OF 2017 AGM

There were no matters arising from the 2017 AGM minutes.

6. INTERIM STATEMENT AND ACCOUNTS (OCTOBER 2017 – MARCH 2018)

The interim Statement and Accounts had been circulated. Thanks were expressed to Karen Henderson and FourM for the preparation of the Accounts.

It was proposed by Moira Taylor and seconded by Michael Mather that the Interim Statement and Accounts for the period October 2017 to March 2018 be adopted.

7. APPROVAL OF ACCOUNTS INSPECTORS FOR 2019-2020 (FOUR-M, ACCOUNTANTS OF DUNDEE)

It was proposed by Muriel Kirkwood and seconded by Elaine McLean that FourM be appointed as Account Inspectors for 2018-2019 and this was duly approved.

8. AMENDMENT TO VOTING AGE FOR GENERAL MEETINGS

The Articles of Scottish Archery currently limit voting rights to those who are aged 18 and over. Scottish Archery is committed to full compliance with the Equalities Act of 2010. This, along with the introduction of the new Standards for Wellbeing and Protection of Children in Sport means there is an expectation that sport governing bodies will have a far greater focus on including

young people in decision making for their sport and that their voices will be heard for all areas of the sport that may have an impact on them.

It is therefore proposed that a Special Resolution be passed to reduce the voting age for Members from 18 to 16.

Current Article Wording:	Proposed Article Wording:
<p>Interpretation</p> <p>1.1 In these Articles, unless the context otherwise requires: “Voting Members” means all Members of the Company other than individual junior and junior associate members under the age of 18 years</p>	<p>Interpretation</p> <p>1.1 In these Articles, unless the context otherwise requires: “Voting Members” means all Members of the Company other than individual junior and junior associate members under the age of 16 years</p>

There were 158 votes in favour of the resolution and 34 votes against and the Resolution was duly approved.

Michael Mather agreed to notify Companies House of the changes to the Articles of Association.
(Action Michael Mather)

9. APPROVAL OF FEES FOR YEAR 2019 – 2020

The Board of Scottish Archery proposes the following Changes to the Membership Fee for Scottish Archery:

Fee Resolution: With effect from the start of the Membership Year starting on the 1st October 2019 the following fee changes are proposed:

OCTOBER - SEPTEMBER	SAA	Proposal 2019/20
Direct Members		
Direct Member Senior (25yrs and over)	£ 30.00	£30.00
Direct Member (18yrs - 24yrs)	£ 30.00	£30.00
Direct Member Family Senior (25yrs and over) *	£ 15.00	£15.00
Associate Members		
Club Member Senior (25yrs and over)	£ 27.00	£28.00
Club Member Senior (18yrs - 24yrs inclusive)	£ 17.00	£18.00
Club Family Members (Senior) *	£ 13.50	£14.50
Club Member (over 60 yrs)	£ 20.25	£21.00
Student (Not in student club)	£ 17.00	£18.00
Archer with a Disability (Senior)	£ 11.00	£12.00
En Bloc		
Student Club (One fee covers all)	£ 70.00	£72.00
Junior Club (One fee covers all)	£ 40.00	£42.00
School Club (One fee covers all)	£ 40.00	£42.00
Scouts/Uniformed Groups (One fee covers all)	£ 40.00	£42.00
Juniors		

Juniors (All categories outwith junior club)	£ 10.00	£11.00
Junior Family Member *	£ 5.00	£6.00
Other		
SAA Life Member	£ -	

Scottish Archery is fully committed to being a fully inclusive sport, truly Making Sport Limitless, and to ensure that all policies and procedures fully comply with the Equalities Act 2010 and to be fair, open and transparent for all of our members.

It is therefore proposed that the undernoted clarification on the Scottish Archery Fee Structure be introduced:

** In order to be eligible for 'family discounts' from Scottish Archery, one adult member (aged 18 or over) must pay the 'full' fee for their category of membership as advertised on the Scottish Archery website. One other family adult and all juniors (under 18) must reside at the same address to be eligible for the 'family discount'*

Kathleen Male asked why the 18-24 age group had been left at £17 when the AGB fee was £12 and this was the same for the students who were not in clubs. Michael Mather noted that the Board had decided to leave the fee as it was rather than reduce it, as the numbers affected were very low. Muriel Kirkwood noted that as the numbers were so low this reduction should be considered as it would not affect the finances of Scottish Archery.

Iain Wilson noted that there was a Club member reduction for those Over 60, but this was not reflected in the Direct membership fee.

Michael Mather drew attention to the members that any member can put forward resolutions for consideration at an AGM

There were 160 votes in favour and 21 votes against and the resolution was duly approved.

10. APPROVAL OF CO-OPTED DIRECTORS

- a) Independent Director – the approval of Kevin Pringle, co-opted Independent Director, was proposed. There were 188 votes in favour and 0 votes against and Kevin Pringle was duly appointed as an Independent Director.
- b) Member Director – the approval of Bob Provan, co-opted Member Director Without Portfolio, was proposed. There were 191 votes in favour and 0 votes against and Bob Provan was duly appointed as a Member Director Without Portfolio.

11. DIRECTOR VACANCIES ON THE BOARD

- a) Director of Coaching – it was proposed that Moira Taylor be appointed as Director of Coaching. There were 174 votes in favour and 11 votes against. Moira Taylor was elected as Director of Coaching.
- b) Director with Responsibility for Safeguarding – it was proposed that Caroline Buchanan be appointed as Director with Responsibility for Safeguarding. There were 188 votes in favour

and 1 vote against. Caroline Buchanan was elected as Director with Responsibility for Safeguarding.

- c) Director of Finance (Independent Director) - it was proposed that Craig Lindsay be appointed as Director of finance. There were 186 votes in favour and 0 votes against. Craig Lindsay was appointed as the Director of Finance.

Thanks were expressed to Steph Classon, who was standing down as Finance Director, for her contribution to Scottish Archery over the last few years.

12. SCOTTISH ARCHERY COACH AND VOLUNTEER AWARDS

Coach of the Year - Caroline Buchanan
 Shelley Phillip Award - Tim Searle
 Volunteer of the Year - Judith Forbes
 David Christie Winner - Ryan Hill
 Tina James Award – Cameron Radigan

13. HALL OF FAME

Bill Gilchrist, Lethen Archers, was inducted into the Scottish Archery Hall of Fame.

14. PRESENTATION OF CLASSIFICATION AWARDS

The undernoted Classification Awards were presented:

Gents Recurve	Bowman	Frank Hynds	Clyde
	1st	Andy Hixon	Lasswade
	2nd	Bill Murray	Oban & Lorn
	3rd	David Cawdron	East Kilbride
Gents Compound	Bowman	Martin Krusche	Shetland
	1st	Curtis Hirst (JB)	Links
	2nd	Michael Conlon	Napier Uni
Gents Longbow	Bowman	Greg Jasper	Largs
	3rd	Christopher MacBride	Lethen
Gents Barebow	1st	David Taylor	Falkirk
	2nd	Ged Laing	Ayr
Ladies Recurve	Bowman	Debbie Geddes	Lethen
	1st	Phyllis Pettett	Falkirk
	2nd	Julie Walker	Perth
	3rd	Vicki Stronach	Perth
Ladies Compound	Bowman	Karen Jamieson	Balbardie
	1st	On Ki Ng	Napier Uni
Ladies Longbow	1st	Antonia Smillie	Falkirk

There being no other business the Chair closed the AGM at 11.30

GENERAL DISCUSSION AND QUESTIONS

- a) Participation – Simon Needam noted that although membership numbers are increasing participation at events seems to be dropping off and is consideration being given to how to increase the participation at events; He also felt that score levels should be reported on.

Vincent Bryson noted that the work being undertaken currently will have a minimum of 18 months before any step-change is seen and acknowledged that there needs to be better tracking done. Victory Barby reported that ranking numbers are increasing.

Simon Needham also sought clarification on the quorum at AGMs now that the 16-18-year olds were eligible to vote. Michael Mather confirmed that at the end of September 2018 there would be an extra 100 eligible voters which equates to 10 votes by either proxy or in the room.

- b) Soft Archery – Elaine Pearson asked what the conversion rate is for those doing Soft Archery into mainstream archery. Laura Baxter noted that the tracking mechanism is under development for this, but transition is taking place. Laura Baxter noted that she is meeting with various partners in the Scottish Borders following up on her meeting with Borderghost.

Ged Laing asked if the list of Clubs working with Active Schools could be published as Ayr do work with Active Schools but don't publicise it. Laura Baxter noted the data is from the Active School monitoring data. Ged Laing agreed to speak to Laura Baxter regarding this. (*Action Ged Laing/Laura Baxter*)

- c) Facilities – Kerstin Elmendorff asked if there were any developments on Scottish Archery getting a national facility. It was noted that currently there is no development on a national facility however, there are facilities that Scottish Archery are using for performance squads.
- d) Records – Debbie Geddes thanked the Board for confirming U21 records could be applied for in relation to World Record Status records. It was noted that there will be a review of Records and a sub-group will be created to look at this.

The undernoted quote was to be read out at the AGM as per the draft November Board minutes – apologies that this was missed out at the AGM itself.

*From our previous **sportscotland** Partnership Manager who left at the start of November: "I have genuinely loved working with you and the organisation, it has been a pleasure. Watching Scottish Archery grow and develop with the effort you have all put in really puts other (larger) SGBs to shame. I'm delighted that I go at a time where the reputation of Scottish Archery is sky high and on more than one occasion only this week, has the organisation been used as an example of good practice by senior staff within **sportscotland**".*