

**SCOTTISH ARCHERY ASSOCIATION
BYE – LAWS**

ADOPTED 31ST MAY 2014

INDEX

SUBJECT	Bye Law
Definitions	1
Membership	2
Fees	3
Championships	4
Areas	5
Clubs	6

1 Definitions

- 1.1 In these bye-laws of the SAA the following words shall have the following meanings:
- 1.1.1 “Articles” means articles of association of the SAA;
 - 1.1.2 “Bye-laws” means these bye-laws of the SAA which cannot be amended, altered or repealed without due consultation with the membership or in accordance with the articles of association.
 - 1.1.3 “SAA” means the Scottish Archery Association (Company Number SC389745) a company incorporated under the Companies Act 2006 and having its Registered Office at Glenearn Cottage, Edinburgh Road , PORT SETON, EH32 OHQ;
- 1.2 Words and expressions which have a particular meaning in the Articles shall have the same meaning in these Bye-laws, unless otherwise stated. In the event of inconsistency between these Bye-laws and the Articles, the terms of the Articles shall apply.

2 Membership

- 2.1 The classes of Members shall be as follows:
- 2.1.1 “**Individual Member**” Any person who has paid the appropriate subscription fee and is over the age of 18, shall be eligible to apply for admittance as an Individual Member of the SAA;
 - 2.1.2 “**Junior Individual Member**” Any person who has paid the appropriate subscription fee and is under the age of 18, shall be eligible to apply for admittance as an Individual Junior Member of the SAA - a junior who reaches the age of 18 during the last year of his Junior Individual Membership shall be entitled to a vote at a General or Annual General Meeting held after that date;
 - 2.1.3 “**Senior Member**” Any person who has paid the appropriate subscription fee and is over the age of 60 shall be eligible to apply for admittance as a Senior Member of the SAA;
 - 2.1.4 “**Family Members**” Two or more members of the same family, one of whom must be an Ordinary Member or an Associate Member;
 - 2.1.5 “**Life Member**” Any Member who the Board has previously granted such status, may be a Life Member of the SAA;

2.1.6 “**Associate Member**” Any person over the age of 18 who has paid the appropriate subscription fee and who is a registered member of an SAA affiliated Club shall be eligible to apply for admittance as an Associate Member of the SAA; and

2.1.7 “**Junior Associate Member**” Any person under the age of 18 who has paid the appropriate subscription fee and who is a registered member of an SAA affiliated Club shall be eligible to apply for admittance as an Associate Junior Member of the SAA - a junior who reaches the age of 18 during the last year of his Junior Associate Membership shall be entitled to a vote at a General or Annual General Meeting held after that date;

2.2

Members of Archery GB may choose not to apply for membership of the SAA, but in doing so they will not be eligible to represent Scotland or any of its areas in competitions and will not be eligible to claim a Scottish record. In addition they will not be covered by any of the SAA policies, including the Protection of Vulnerable Groups Policy, in force from time to time.

3 Fees

3.1 Subscription fees shall be payable by all Members (except Life members as noted below in bye-law 3.7) in accordance with these Bye Laws and such fees will be set at an Annual General Meeting of SAA

3.2 Each Junior Club, Student Club and Disabled Club shall pay a single fee in respect of all of their members who are registered Members.

3.4 All affiliated Clubs shall submit fees on behalf of their Members.

3.5 If one Associate or Individual Member (as defined in these Bye-laws) of a household pays membership fees at the full rate for that category, then one further Associate or Individual Member and all Junior Members within that household shall pay fees at the reduced rate of 50% of the annual subscription fee set by the SAA for Associate or Individual Members.

3.6 Senior members shall pay a fee at the reduced rate of 75% of the annual subscription fee set by the SAA for Associate members.

3.7 Life Members shall receive free Membership of the SAA so long as they continue to affiliate to Archery GB for the appropriate fee payable to Archery GB.

3.8 Where a new Member joins the SAA, either as an Individual Member

or as an Associate Member through an affiliated Club after the 1st October of any year, they will pay SAA fees on a pro rata basis as set out hereafter :-

- 3.8.1 If joining between 1st October and 31st December, the Member shall pay the full annual membership fees set by the SAA;
 - 3.8.2 If joining between 1st January and 31st March, the Member shall pay 75% of the annual membership fees set by the SAA;
 - 3.8.3 If joining between 1st April and 30th June, the Member shall pay 50% of the annual membership fees set by the SAA;
 - 3.8.4 If joining between 1st July and 30th September, the Member shall pay 25% of the annual membership fees set by the SAA.
- 3.9 Any person who has previously been a Member of Archery GB and SAA, will, regardless of when they re-join, pay the full annual fees.

4 Championships

- 4.1 The SAA shall use all reasonable endeavours to hold annual Scottish indoor and outdoor championships.
- 4.2 The Board shall co-operate with Archery GB and regional archery bodies with a view to supporting and/or promoting international and national championships.
- 4.3 Archers selected to represent the SAA in team matches must comply with any terms and conditions as defined by the Board.

5 Areas

- 5.1 Each SAA affiliated Club shall be affiliated to the Area in which it is located, as defined in Bye-law 5.9. Any geographical area not covered by an Area shall be administered where necessary directly by the SAA. However, Areas shall not be Members of the SAA.
- 5.2 The Board shall have power (after consultation with the Area or Areas directly concerned, if determined by the Board to be required) to alter the boundaries of the Areas or create one or more new Areas.
- 5.3 The Areas shall be self governing, with power inter alia to determine their own constitution (which must be approved by the SAA), to elect their own officers and committee, to hold Area championships and other events and generally take such measures as may be conducive to the promotion and encouragement of archery within their respective Areas provided that they shall comply with the Rules.
- 5.4 Subject to the further terms of this Bye-law 5 no archer may shoot for more than one Area during a subscription year.

- 5.5 A Member whose SAA membership fee is paid for by a Club shall shoot for the Area in which the Club is located.
- 5.6 Any Ordinary Member or Ordinary Junior Member, who is not a member of a Club, wishing to shoot for a particular Area shall notify the SAA through the secretary of the appropriate Area.
- 5.7 If, following payment of the appropriate SAA subscription fee, a Member becomes a member of a new Club situated in a different Area, he or she may, by notifying the SAA and the Area secretaries as appropriate, shoot for the new Area.
- 5.8 Within Scotland, a Member may belong to, and shoot for, more than one Club in any one given discipline in any one subscription year, but the Club through which the Member's SAA annual affiliation fee is paid shall be the first claim Club. Only with the consent of the first claim Club, may a Member represent another Club at any Club or inter-Club event. At Area, Regional or National events, the Member may only represent the first claim Club.
- 5.9 The Areas are currently defined as
- 5.9.1 The Eastern Area is defined as that part of Scotland formed by the following Scottish Council areas, or their successors: Dundee City Council; City of Edinburgh; Clackmannanshire, East Lothian; Falkirk; Fife; Midlothian; Perth and Kinross; Scottish Borders; Stirling; and West Lothian
- 5.9.2 The Northern Area is defined as that part of Scotland formed by the following Scottish Council areas, or their successors: Aberdeen City; Aberdeenshire; Angus; Highland; Moray; Orkney; Shetland; and Western Isles; and
- 5.9.3 The Western Area is defined as that part of Scotland formed by the following Scottish Council areas, or their successors: Argyll and Bute; Glasgow City Council; Dumfries and Galloway; East Ayrshire; East Dunbartonshire; East Renfrewshire; Inverclyde; North Ayrshire; North Lanarkshire; Renfrewshire; South Ayrshire; South Lanarkshire; and West Dunbartonshire

6 Clubs

- 6.1 Clubs shall not be members of the SAA but may become affiliated to the SAA. Any Club wishing to become affiliated with the SAA shall complete an application for affiliation in a form approved by the Board from time to time and submit such application to the SAA.

6.2 The categories of Clubs shall be as follows (or as otherwise determined by the Board and ratified by the Members at an AGM):

6.2.1 “**Junior Club**” - A Junior Club may affiliate to the SAA and shall pay a fee as determined by the Board and ratified at the AGM. The membership shall have the collective responsibility of ensuring the affiliation fee is paid timeously.

6.2.2 “**Student Club**” - A Student Club may affiliate to the SAA and shall pay a fee as determined by the Board and ratified at the AGM. The membership shall have the collective responsibility of ensuring the affiliation fee is paid timeously.

For SAA purposes, a Student Club is defined as a club where all the members are students matriculated within one university or college within Scotland..

6.2.3 “**Disabled Club**” – Disabled Clubs may affiliate to the SAA and shall pay a fee as determined by the Board and ratified at the AGM. The membership shall have the collective responsibility of ensuring the affiliation fee is paid timeously.

6.2.4 “**Open Clubs**” –Such other Clubs as may be affiliated to the SAA on terms as shall be determined by the Board and ratified by the members at the AGM.

6.3 Individual members and all members (apart from junior members under the age of 18 years) of the above categories of clubs shall be considered individual members of the Company and have full voting rights.

6.4 Clubs shall administer their own affairs in accordance with their own constitution, and subject to the jurisdiction of their Area, SAA and Archery GB, and each Club shall abide by the Rules (including the Archery GB Shooting Administrative Procedures) and the Articles. A member of a Club affiliated to the SAA will be eligible to represent Scotland subject to any residency rules that may be in place from time to time or any of its areas in competitions and will be eligible to claim a Scottish record.

6.5 An individual who is a member of a Club but not a Member of the SAA may apply to become a Member of the Company in accordance with the Articles.

6.6 A member of a Club, which does not affiliate to the SAA, will not be eligible to represent Scotland or any of its areas in competitions and will not be eligible to claim a Scottish record, unless such member is also a Member of the Company. In addition they will not be covered by any of the SAA policies, including the Protection of Vulnerable Groups Policy, in force from time to time.

- 6.7 Each Club affiliated with the SAA:
 - 6.7.1 may be requested to nominate a representative to serve on any committee established by the Board where required, and may replace such representative if necessary;
- 6.8 Tournament organisers must :-
 - 6.8.1 submit the fixture list levy (due from any Club or members holding open shoots) to the SAA Judge Liaison Officer at the time of requesting confirmation of Judge availability for any open shoot held by the organiser and
 - 6.8.2 submit one copy of the result sheet of any open competition detailed on the SAA calendar to the SAA as soon as is reasonably practicable following such a shoot and always within 14 days of competition.
- 6.9 Each Club affiliated with the SAA shall be responsible for complying with all relevant legislation in force from time to time, including but not limited to, Data Protection and Protection of Vulnerable Groups legislation.

Adopted on 31st May 2014 at an Extraordinary General Meeting.