

**DRAFT**

ANNUAL GENERAL MEETING  
OF THE  
SCOTTISH ARCHERY ASSOCIATION  
HELD ON  
SATURDAY, 18 NOVEMBER 2017  
AT THE DEWAR'S CENTRE, PERTH

Vincent Bryson, Interim Chair  
 Douglas Blyth, Director of Participation  
 Victoria Barby, Director of Communication  
 Moira Taylor, Director of Coaching  
 Michael Mather, Chief Operating Officer  
 Alan Martin, Pathways Manager  
 Elaine Pearson, Borderghost Archers  
 Mike Pearson, Borderghost Archers  
 Simon Garforth, Perth Archery Club  
 Karen Henderson, Links Archers  
 Norrie McLean, Penicuik Archers  
 Alison Ross, East Kilbride Archers  
 Cameron Ross, East Kilbride Archers  
 Elaine McLean, Penicuik Archers  
 Adelle Fleming, Lasswade  
 Gareth Fleming, Lasswade  
 Frank Schallmoser, Largs Archery Club  
 Kerstin Elmerdorff, Largs Archery Club  
 Bob Provan, Links Archers  
 Rona Mather, Glasgow Archery Club  
 Antony Laduss, Falkirk Co of Archers  
 Douglas McCord, Largs Archery Club  
 Stuart Barby, Pentland Archers

Phyllis Pettett, Falkirk Co of Archers  
 Nessa Dunsmore, Falkirk Co of Archers  
 James Clark, Crieff Archery Club  
 Bob McGonigle, Pentland Archers  
 Lance Hawker, Penicuik Archers  
 Derek Sangster, Honorary Life Member  
 Judith Forbes, Bannockburn Bowmen  
 Caroline Buchanan, Bannockburn Bowmen  
 Muriel Kirkwood, Pentland Archers  
 Kirsty Robb, Balbardie Archers  
 Gilbert Jamieson, Balbardie Archers  
 Karen Jamieson, Balbardie Archers  
 Ciaran Murphy Bannockburn Bowmen  
 Caroline Waring, Perth Archery Club  
 Joyce Sneddon, Perth Archery Club  
 Iain Sneddon, Perth Archery Club  
 Frank Hynds, Clyde Arrows  
 Eric Taylor, Banchory Archers  
 Richard Vallis, Lasswade Archery Club  
 Debbie Geddes, Lethen Archers  
 Robyn Geddes, Lethen Archers  
 Jennifer Griffin, Partnership Manager  
 Jacqui Dunlop, Administrator

1. CONFIRMATION OF MEETING BEING QUORATE

It was confirmed that there were enough proxy votes and people present to allow the meeting to commence.

2. APOLOGIES

Apologies were intimated on behalf of Steph Classon, Bill Mackay, David Tough, Bill Gilchrist, Roy Murray, Kate Murray and Mary Breakwell.

3. WELCOME BY THE INTERIM CHAIR

Vincent Bryson welcomed everyone to the meeting.

#### 4. MINUTES FROM THE 2016 AGM

It was proposed by Alistair Paton, Glasgow Archers and seconded by Kathleen Male, Lochside Bowmen that the minutes of the AGM held on 26 November 2016 were a true record.

#### 5. MATTERS ARISING FROM MINUTES OF 2016 AGM

- a) Facilities – Alan Martin confirmed that he had liaised with both Largs and Ayr Archery Clubs regarding facilities.
- b) Application for Record Status – Michael Mather confirmed that he had taken the action regarding record status shoots to ArcheryGB but there had been no change from ArcheryGB.
- c) Child Protection – it was noted that there will be new Standards for Child Protection rolled out on 6 December 2017 and Scottish Archery's guidelines will be reviewed in light of these.
- d) Senior Squad – Michael Mather confirmed that he had spoken with Claudine Jennings following the last AGM but it was agreed that this would be further discussed when Claudine Jennings arrived for the AGM. Frank Hynds noted that there had been no squad weekends, training or progress over the year. It was noted that there had been squads selected for competitions and communication around this had been sent out to Archers.
- e) En-Block Fees – Adelle Fleming noted that the Disabled En-Bloc fee had been removed at the last AGM, although she couldn't see where this had come from. Michael Mather agreed to check before the end of the meeting and confirm with Adelle. (*Action Michael Mather*)
- f) Student Membership – Frank Schallmoser asked about the action relating to the clarification of Student Memberships and it was confirmed that this was on the Agenda for voting at the 2017 AGM.

#### 6. PRESENTATION FROM THE INTERIM-CHAIR

Vincent Bryson did a short presentation which highlighted the success of Scottish Archery over the year. This included the successful investment submission to sportscotland which resulted in an increased investment which allowed for the recruitment of staff and improved infrastructure, four employees in place, equivalent to 2.4 full time staff members. Club Partnerships were highlighted as a positive over the year, and Falkirk Company of Archers became the first Lead Disability Club in Scotland.

Athlete success was also noted with Nathan McQueen and Brad Stewart having success in para-archery. Douglas Blyth had also qualified as a National Judge.

The Areas were now becoming more active and this was a positive step for the organisation.

Frank Hynds asked where the funding for staff came from? Vincent Bryson noted that that Scottish Archery applied for investment from sportscotland however despite the sizeable increase in investment by sportscotland, the COO position was not funded and the Board made the decision to fund this position from Reserves.

## 7. PRESENTATION BY PATHWAYS MANAGER

Alan Martin gave a presentation which outlined the Scottish Archery Performance Model including:

Scottish Archery Long Term Athlete Development  
Athlete Pathway  
Scottish Archery Athlete Model  
Scottish Archery Coaching Model  
Scottish Archery Performance Programme  
Scottish Archery Programme

It was asked why talent identification only related to schools. Alan Martin explained that this was an example and there are many different areas which cover talent identification.

Frank Hynds thought that the presentation and structure was fantastic but asked about the implementation. Alan Martin reported that work will be done to getting the Area structure in place first in order for there to be Area Squads to feed into National Squads. Frank Hynds asked what would happen to the current squad, and it was noted that an audit would be done to see what could be carried out in the interim. There would also be consultation with the Archers and it was hoped that this could be completed by the end of the year. A new Director of Performance was also being voted on at the AGM and if successful the new Director would also input in the process.

Muriel Kirkwood asked when the performance strategy KPIs would be available. It was explained that the Performance Strategy is included in the overall Strategy which has been widely available to members.

Muriel Kirkwood also thought it was important that when making the selection criteria that consideration was given to the competitions coming up such as potentially Commonwealth Games in 2022. Claudine Jennings noted that the selection criteria being voted on was for Home Nation matches, and that Commonwealth Games Scotland set the criteria for the Scotland team for the Commonwealth Games.

Lance Hawker asked if the Areas had stated whether they could run squads? Alan Martin noted that they have all been asked, but have yet to come back with a business model. Michael Mather made the point that Scottish Archery will rely on volunteers to make the structure work. Alan Martin will lead the performance pathways; however, it will be reliant on volunteers.

## 8. PRESENTATION BY JENNIFER GRIFFIN, PARTNERSHIP MANAGER, SPORTSCOTLAND

Jennifer Griffin gave an update on the relationship between Scottish Archery and sportscotland which was noted as being robust. The Board works hard, there are challenges but the Board is open and transparent. There has been an increase in the next four years investment agreed in principal. The Scottish Archery Board embraces equality and inclusion and works well with other partners.

She noted that there has been increase in staffing in Scottish Archery, and that the sportscotland investment helped with this investment, and they will support the strategic plan and deliver the strategy along with the volunteer Board. She noted that the investment was in principle for four years but is decided on a yearly basis due to sportscotland budgeting requirements.

## 9. RESOLUTION TO AMEND ARTICLES AND BYE LAWS

**Special Resolutions** - Requires a 75 % majority of those voting members who actually vote to be passed. This includes proxy votes as well as those members present at AGM.

### Articles Of Association:

#### a) **Special Resolution 1:**

To amend the definition of 'Sport'.

From: "**Sport**" means all forms of archery practised in Scotland, including, but not limited to, target and field archery events and meetings, excluding bowhunting, to the extent that they are governed by the rules of Archery GB and World Archery.

To: "**Sport**" means all forms of archery practised in Scotland, including, but not limited to, target and field archery events and meetings, excluding bowhunting, to the extent that they are governed by the rules of Archery GB and World Archery and including 'ScotSoft Archery as defined in the SAA Bye Laws;

There was a discussion around Soft Archery and who had paid for the equipment for this, with it being explained that the equipment had been paid for with an Awards for All award.

There were 181 votes in favour of the resolution and 111 votes against the resolution. With there needing to be a 75% majority the motion was not approved.

#### b) **Special Resolution 2:**

To amend the definition of 'Voting Members'

From: "**Voting Members**" means all Members of the Company other than individual junior and junior associate members under the age of 18 years

To: "**Voting Members**" means all Members of the Company other than individual junior and junior associate members under the age of 18 years and all individuals in their capacity as members of 'ScotSoft Archery' clubs;

The Resolution was not voted on as it was dependent upon Special Resolution 1 being approved.

#### c) **Special Resolution 3:**

To include a new article relating to Inclusion into the Articles of Association:

Proposal: 8.1 Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex; sexual orientation, political or other opinion.

There were 285 votes in favour of the resolution and 1 vote against the resolution and the motion was duly approved.

It was noted that the consideration should be given to future-proofing the articles to ensure that if the protected characteristics were changed by law, then a new resolution did not need to be voted on each time there was a change.

d) **Special Resolution 4:**

To Amend Article 8.4 to allow for the inclusion of a new class of membership – namely ScotSoft Archery Clubs:

From: No person shall become a Member of the Company unless he complies with the conditions of membership for the class of membership to which he is applying and is a member of Archery GB. Any person wishing to become a Member of the Company shall complete an initial application for membership in a form approved by the Board from time to time and submit such application to the Company.

To: No person shall become a Member of the Company unless he complies with the conditions of membership for the class of membership to which he is applying and is a member of Archery GB. The only exception to this shall be members of 'ScotSoft Archery' Clubs as defined in the organisation's Bye Laws where such members can become members of Scottish Archery without the requirement to also be members of Archery GB Any person wishing to become a Member of the Company shall complete an initial application for membership in a form approved by the Board from time to time and submit such application to the Company.

The Resolution was not voted on as it was dependent upon Special Resolution 1 being approved.

e) **Special Resolution 5:**

Article 13: To amend articles 13.2 onwards to allow for potentially greater numbers of Independent Directors on the Board and to potentially allow an Independent Director to be elected as Chairperson.

Changes are highlighted in blue and as a consequence of some of the changes a number of the sub articles have been re-numbered)

**(From:**

**13.2** The Board shall consist of the following directors:

13.2.1 the chairperson;

13.2.2 up to eight (8) other directors who will fill positions determined by the Board from time to time.

13.2.3 wherever possible two of the eight directors with relevant skills and qualifications should be independent of the Company and not be members of the Company.

**13.3** The directors, other than the two independent directors provided for in article 13.2.3 shall be appointed as follows:

13.3.1 any Member, who has paid in full any subscription fees due to the Company, wishing to be elected as a director shall provide details of his curriculum vitae, in a form approved by the Board from time to time, to the Board not less than six (6) weeks prior to the date of the General Meeting at which the Board have indicated a director is to be appointed by the Voting Members;

13.3.2 any Voting Member may nominate one or more Member(s) to be considered as a director in writing to the Board not less than six (6) weeks prior to the date of the general meeting at which the Board have indicated a director is to be appointed by the Voting Members. Such nominations require to have been signed by the nominee to confirm his willingness to be appointed and including details of the nominee's curriculum vitae, in a form approved by the Board from time to time;

13.3.3 at the General Meeting, if only one nomination has been received for a vacant position, that nominee shall be elected if a majority of the Voting Members' properly recorded votes are in favour of that nominee's election at the

**To:**

**13.2.** The Board shall consist of the following directors:

13.2.1 the chairperson;

13.2.2 up to eight (8) other directors who will fill positions determined by the Board from time to time. Wherever possible up to four (4) of the eight (8) other directors may consist of independent directors with relevant skills and qualifications who should be independent of the Company and not be Members of the Company.

**13.2.3 Such Independent Directors may be nominated for the co-opted office of independent directors detailed in article 13.2.2 by a majority vote of the Board. Notice of the Board's nominees for the office of independent directors shall be given to the Voting Members and such appointment as independent directors shall only be effective if approved by the Voting Members by ordinary resolution at a General Meeting.**

**13.3** The chairperson of the Board shall be appointed as follows:

13.3.1 any person whether or not they are a Member, wishing to be elected as chairperson shall provide details of his curriculum vitae, in a form approved by the Board from time to time, to the Board not less than six (6) weeks prior to the date of the General Meeting at which the Board have indicated that the chairperson is to be appointed by the Voting Members;

13.3.2 any Voting Member may nominate one or more individual to be considered as the chairperson in writing to the Board not less than six (6) weeks prior to the date of the general meeting at which the Board have indicated the chairperson is to be appointed by the Voting Members. Such nominations require to have been signed by the nominee to confirm his willingness to be appointed as chairperson and including details of the

General Meeting. If there are two or more candidates, the candidate for whom the higher or highest number of properly recorded votes cast by the Voting Members, shall be declared elected and, in the event of an equality of votes, the decision to be made by the toss of a coin.

**13.4** Up to two individuals with relevant skills and qualifications as may be determined by the Board may be nominated for the co-opted office of independent directors detailed in article 13.2 by a majority vote of the Board. Notice of the Board's nominees for the office of independent directors shall be given to the Voting Members and such appointment as independent directors shall only be effective if approved by the Voting Members by ordinary resolution at an Annual General Meeting. Such independent directors need not be members of Archery GB.

**13.5** Each of the directors may hold office until the third Annual General Meeting after the General Meeting at which he was first appointed, and shall have the option to stand for re-election at the expiry of that period. If not re-appointed, the director shall stand down immediately. If willing to act, independent director(s) may be re-appointed if approved by the Voting Members by ordinary resolution at the third Annual General Meeting after the General Meeting at which he was first appointed and shall retire at the close of the sixth Annual General Meeting held after the General Meeting at which he was first appointed.

**13.6** The Board may act notwithstanding any vacancy or vacancies in its body. The Board shall have the power to co-opt individuals to fill any casual vacancies and such co-opted individuals will assume the same rights and responsibilities as a director although they must be elected at the next General or Annual General Meeting of the Company

**13.6.1** Individuals who have been co-opted onto the Board do not assume the full office of director until after their election at a General Meeting and their initial term commences from their date of election.

**13.6.2** No director of the Company shall be eligible for re-election after holding the position for a continuous period of six years from their original date of appointment. Following such retirement, a director shall not be eligible to sit on the Board for a

nominee's curriculum vitae, in a form approved by the Board from time to time;

**13.3.3.** at the General Meeting, if only one nomination has been received for a vacant position, that nominee shall be elected if a majority of the Voting Members' properly recorded votes are in favour of that nominee's election as chairperson at the General Meeting. If there are two or more candidates, the candidate for whom the higher or highest number of properly recorded votes cast by the Voting Members, shall be declared elected as chairperson and, in the event of an equality of votes, the decision to be made by the toss of a coin.

**13.4** The directors, other than the chairperson provided for in article 13.2.1 and the independent directors provided for in article 13.2.3 shall be appointed as follows:

**13.4.1** any Member, who has paid in full any subscription fees due to the Company, wishing to be elected as a director shall provide details of his curriculum vitae, in a form approved by the Board from time to time, to the Board not less than six (6) weeks prior to the date of the General Meeting at which the Board have indicated a director is to be appointed by the Voting Members;

**13.4.2** any Voting Member may nominate one or more Member(s) to be considered as a director in writing to the Board not less than six (6) weeks prior to the date of the general meeting at which the Board have indicated a director is to be appointed by the Voting Members. Such nominations require to have been signed by the nominee to confirm his willingness to be appointed and including details of the nominee's curriculum vitae, in a form approved by the Board from time to time;

**13.4.3** at the General Meeting, if only one nomination has been received for a vacant position, that nominee shall be elected if a majority of the Voting Members' properly recorded votes are in favour of that nominee's election at the General Meeting. If there are two or more candidates, the candidate for whom the higher or highest number of properly recorded votes cast by the Voting Members, shall be declared elected and, in the event of an equality of votes, the decision to be made by the toss of a coin,

period of twelve months following which he shall be entitled to stand for election.

13.7 The office of director shall be vacated in accordance with

13.7.1 Article 18, of the Model Articles

13.7.2 if the relevant director (other than an independent director) ceases to be a Member of the Company or Archery GB or

13.7.3 if he resigns from office of director or

13.7.4 if he is removed from office by a resolution passed pursuant to section 168 of the Act.

13.8 It shall be competent for the Board to co-opt an individual who is willing to act as a director of the Company to fill a casual vacancy arising by virtue of a director ceasing to hold office for whatever reason or by reason of no person being nominated for election for a particular position, but such co-opted individual shall hold office only to the next Annual General Meeting of the Company when such individual shall be required to stand for election as a director

13.5 Each of the independent directors provided for in article 13.2.3, may be nominated for the co-opted office of independent director detailed in article 13.2.3 by a majority vote of the Board. Notice of the Board's nominees for the office of independent director shall be given to the Voting Members and each such appointment as independent director shall only be effective if approved by the Voting Members by ordinary resolution at an Annual General Meeting. Each such independent director need not be members of Archery GB.

13.6 Each of the directors appointed pursuant to article 13.3 or 13.4 may hold office until the third Annual General Meeting after the General Meeting at which he was first appointed, and shall have the option to stand for re-election for a further three year term at the expiry of that period. If not re-appointed, the director shall stand down immediately. If willing to act, independent director(s) may be re-appointed for a further three year term if approved by the Voting Members by ordinary resolution at the third Annual General Meeting after the General Meeting at which he was first appointed and if not re-appointed, the relevant independent director shall stand down immediately. If a director (whether appointed pursuant to article 13.3, 13.4 or 13.5 respectively) is re-appointed pursuant to this article 13.6 he shall retire at the close of the sixth Annual General Meeting held after the General Meeting at which he was first appointed.

13.7 The Board may act notwithstanding any vacancy or vacancies in its body. The Board shall have the power to co-opt individuals to fill any casual vacancies and such co-opted individuals will assume the same rights and responsibilities as a director although they must be elected at the next General or Annual General Meeting of the Company

13.7.1 Individuals who have been co-opted onto the Board do not assume the full office of director until after their election at a General Meeting and their initial term commences from their date of election.

13.7.2 No director of the Company shall be eligible for re-election after holding the position for a continuous period of six years from their original date of appointment. Following such retirement, a director shall not be eligible to sit on the Board for a

period of twelve months following which he shall be entitled to stand for election.

13.8 The office of director shall be vacated in accordance with

13.8.1 Article 18, of the Model Articles

13.8.2 if the relevant director (other than an independent director) ceases to be a Member of the Company or Archery GB or

13.8.3. if he resigns from office of director or

13.8.4 if he is removed from office by a resolution passed pursuant to section 168 of the Act.

**13.9** It shall be competent for the Board to co-opt an individual who is willing to act as a director of the Company to fill a casual vacancy arising by virtue of a director ceasing to hold office for whatever reason or by reason of no person being nominated for election for a particular position, but such co-opted individual shall hold office only to the next Annual General Meeting of the Company when such individual shall be required to stand for election as a director.

There were 285 votes in favour of Special Resolution 5 and 22 votes against the motion and the Motion was duly approved.

Frank Hynds asked who the Independent Directors were responsible to. It was noted that this was covered in the Companies Act 2006.

**f) Special Resolution 6:**

To correct the wording of the current Article 25.7

From: 25.7 Notwithstanding article 25.7 Voting Members may propose resolutions to the Board to be considered at such meetings provided

To: 25.7 Notwithstanding article 25.6 Voting Members may propose resolutions to the Board to be considered at such meetings provided

There were 295 votes in favour of the Resolution and 1 vote against the resolution and the Resolution was duly Approved.

**Ordinary Resolutions:**

**Requires a 50% majority** of those voting members who actually vote to be passed. This includes proxy votes as well as those members present at AGM.

## Bye Laws

### a) Ordinary Resolution 1:

To include a new Bye Law relating to Inclusion

Proposal: Bye Law 2: Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex; sexual orientation, political or other opinion.

There were 286 votes in favour of the Resolution and 10 votes against and the Resolution was duly approved.

### b) Ordinary Resolution 2:

To clarify Bye Law 2.1.11 to ensure that 'student' membership is clearly not only restricted to Universities but also to Colleges and other Further Education Establishments:

From: "University Student" Any University Student may affiliate to SAA and shall pay an appropriate subscription fee as determined by the Board and ratified at an AGM. Each member shall have the responsibility of ensuring the affiliation fee is paid timeously.

To: "Student" Any matriculated Student may affiliate to SAA and shall pay an appropriate subscription fee as determined by the Board and ratified at an AGM. Each member shall have the responsibility of ensuring the affiliation fee is paid timeously.

There were 294 votes in favour of the Resolution and 1 vote against and the Resolution was duly approved.

### c) Ordinary Resolution 3:

To remove the current Bye Law 2.2 as effectively covered by Bye Law 6.6.

Proposal: That Bye Law 2.2 (Members of Archery GB may choose not to apply for membership of the SAA, but in doing so they will not be eligible to represent Scotland or any of its areas in competitions and will not be eligible to claim a Scottish record. In addition, they will not be covered by any of the SAA policies, including the Protection of Vulnerable Groups Policy, in force from time to time) be removed from the Scottish Archery Bye Laws

There were 292 votes in favour of the resolution and 3 votes against and the Resolution was duly approved.

### d) Ordinary Resolution 4:

This Resolution is in 6 parts, all of which relate to the proposal to create a new category of membership relating to 'ScotSoft Archery Clubs'. There will only be one vote at the AGM to cover all proposals in this respect as these are all inter-related.

To include a new Bye Law (2.1.12) to allow Scottish Archery to introduce a new category of Membership for 'ScotSoft Archery Clubs'.

Proposal: “ScotSoft Archery Member” Any member of a ‘ScotSoft Archery’ Club as defined in 6.2.5 who has paid the appropriate subscription fee shall be eligible to membership of SAA within this specific category of membership only. No such member shall have any voting rights at General Meetings of SAA, nor shall such members have insurance cover through Archery GB unless membership of that organization is also taken.

To amend Bye Law 3.2 to accommodate the proposed new membership category for ‘ScotSoft Archery Clubs’.

From: Each Junior / Student / School / Scout Troop Club shall pay a single fee in respect of all of their members who are registered Members.

To: Each Junior / Student/ School / Scout Troop /ScotSoft Archery Club shall pay a single fee in respect of all of their members who are registered Members.

To include a new Bye Law (6.2.5) to allow for the proposed membership of ‘ScotSoft Archery Clubs’.

Proposal: “ScotSoft Archery Clubs” – Clubs where the sport of archery is restricted to the use of arrows that have foam or rubber sucker tips (or equivalent). Such Clubs do not require to have Constitutions in place and may be affiliated to the SAA on terms as may be determined by the Board

To amend Bye Law 6.3 to allow for the proposed membership of ‘ScotSoft Archery Clubs’

From: Individual members and all members (apart from junior and student members under the age of 18 years) of the above categories of clubs, shall be considered individual members of the Company and have full voting rights.

To: Individual members and all members (apart from junior and student members under the age of 18 years) of the above categories of clubs, excluding ‘ScotSoft Archery Club’ members shall be considered individual members of the Company and have full voting rights.

To amend Bye Law 6.4 to allow for the proposed membership of ‘ScotSoft Archery Clubs’

From: Clubs shall administer their own affairs in accordance with their own constitution, and subject to the jurisdiction of their Area, SAA and Archery GB, and each Club shall abide by the Rules (including the Archery GB Shooting Administrative Procedures) and the Articles. A member of a Club affiliated to the SAA will be eligible to represent Scotland subject to any residency rules that may be in place from time to time or any of its areas in competitions and will be eligible to claim a Scottish record.

To: Clubs shall administer their own affairs in accordance with their own constitution, and subject to the jurisdiction of their Area, SAA and Archery GB, and each Club shall abide by the Rules (including the Archery GB Shooting Administrative Procedures – except for those clubs defined as ScotSoft Archery Clubs) and the Articles. A member of a Club affiliated to the SAA will be eligible to represent Scotland subject to any residency rules that may be in place from time to time or any of its areas in competitions and will be eligible to claim a Scottish record.

The Resolution was not voted on as it was dependent upon Special Resolution 1 being approved.

**e) Ordinary Resolution 5:**

To amend Bye Law 3.9 to recognize the need for flexibility in areas of responsibility within the Scottish Archery Board

From: Where there are exceptional circumstances (accident, ill health, bereavement or similar) associated with lapse of membership the Director of Membership Services, at his sole discretion, may authorise a pro rata fee when the member re-joins.

To: Where there are exceptional circumstances (accident, ill health, bereavement or similar) associated with lapse of membership the Director with responsibility for membership issues at his sole discretion, may authorise a pro rata fee when the member re-joins.

There were 296 votes in favour of the Resolution and 1 vote against and the Resolution was duly approved.

**10. ELECTION OF DIRECTORS**

- a) Chair – it was proposed that Vincent Bryson be appointed as Independent Chair. There were 288 votes in favour and 3 votes against. Vincent Bryson was duly elected as Independent Chair.
- b) Director of Performance – it was proposed that Philip Tucknott be appointed as Director of Performance. There were 262 votes in favour and 31 against. Philip Tucknott was duly elected as Director of Performance.
- c) Independent Director – it was proposed that Judith McCleary be appointed as Independent Director. There were 281 votes in favour and 1 vote against. Judith McCleary was elected as Independent Director.

**11. ANNUAL STATEMENT AND ACCOUNTS FROM BOARD**

The Annual Statement and Accounts had been circulated. Thanks were expressed to Karen Henderson and FourM for the preparation of the Accounts.

Alistair Paton sought clarification on the overspend on the Judges Budget over the period. Douglas Blyth noted that the Judges were grateful to Scottish Archery for their support. Over the period key judges had retired, and there had been an increase in new judges with 3 candidate judges and 2 youth judges coming on board. These judges are supported and their travel costs funded by Scottish Archery. This has been a significant increase as there would normally only be one new judge. AGB have also introduced a new pathway for Judging which requires the compulsory attendance at a Regional Seminar and National Seminar both held at Lilleshall and this has resulted in significant travel and accommodation costs. There is now a more sustainable position regarding number of judges in Scotland.

Douglas Blythe noted that he will be looking to review expenses this year and the COO and Financial Director will be providing more detailed reviews of a budgets. Next year there will be one candidate judge which should mean that there is not so much expenditure.

Vincent Bryson noted that Scottish Archery had queried with AGB why everything had to be centred in Lilleshall as this had a financial impact.

Frank Hynds asked for a breakdown of the Senior and Para cost line and it was reported that it related to the para squad as there had been no senior squads held over the year.

Clarification was sought on the Competition cost line and it was noted that this included both Archers attending competitions and the running of competitions. It was agreed that for the next set of accounts this would be split separately. (*Action: Finance Director*)

It was proposed by Michael Mather and seconded by Frank Schallmoser that the Accounts be approved.

#### 12. APPROVAL OF ACCOUNT INSPECTORS FOR 2017-2018

It was proposed FourM be appointed as Account Inspectors for 2017-2018. There were 289 votes in favour of the motion and 1 vote against and the FourM were confirmed as Account Inspectors for 2017-2018.

#### 13. PROPOSAL/APPROVAL OF RESOLUTION TO AMEND THE FINANCIAL YEAR OF SCOTTISH ARCHERY

After consultation with Scottish Archery's Account Inspectors the Board of Scottish Archery recommend that the Financial Year for Scottish Archery be amended from 1 October – 30 September to 1 April – 31 March. This change to take immediate effect from the 2017 AGM.

Karen Henderson confirmed that an AGM has to be held within 9 months of year end so there was no need to change the Articles in order to change the date of the AGM. She noted that at the 2018 AGM 6 month accounts would be presented and at the 2019 AGM 18 month accounts would be presented. For Accounting purposes, the split across the membership year would be administered as the current sportscotland investment is, with half being deferred.

There were 292 votes in favour of the Resolution and 1 vote against the resolution with the Resolution to amend the financial year being duly approved.

#### 14. PROPOSAL/APPROVAL OF FEES FOR YEAR 2018-2019

- a) Fee Resolution 1 - With immediate effect from the date of the 2017 AGM it is proposed that a new category of En Bloc Membership be introduced – ScotSoft Archery – with an En Bloc Fee of £\$15 per annum. The Resolution was not voted on as it was dependent upon Special Resolution 1 being approved.
- b) Fee Resolution 2 – With effect from the start of the Membership year starting on 1 October 2018 the following fee changes were proposed:

Direct Member Senior (25yrs and over) change from £28.00 to £30.00

Direct Member Senior (18yrs – 24yrs) change from £28.00 to £30.00

Direct Family Senior (25yrs and over)\* change from £14.00 to £15.00

Archer with a disability (Senior) change from £17.00 to £11.00

\*Family Discount - If one adult (over 18) joins then one other adult and all juniors in that household are eligible for the discount

All other membership fees will remain the same as is currently the case:

AGB	OCTOBER - SEPTEMBER	SAA	2018-2019 Proposed	EAST	NORT H	WEST
<b>Direct Members</b>						
£ 52.00	Direct Member Senior (25yrs and over)	£28.00	£30.00	£ 1.00	£ 2.00	£ -
£ 11.00	Direct Member (18yrs - 24yrs)	£28.00	£30.00	£ 1.00	£ 2.00	£ -
£ 52.00	Direct Member Family Senior (25yrs and over) *	£14.00	£15.00	£ 1.00	£ 2.00	
<b>Associate Members</b>						
£ 44.00	Club Member Senior (25yrs and over)	£27.00	£27.00	£ 1.00	£ 2.00	£ -
£ 11.00	Club Member Senior (18yrs - 24yrs inclusive)	£17.00	£17.00	£ 1.00	£ 2.00	£ -
£ 44.00	Club Family Members (Senior) *	£13.50	£13.50	£ 1.00	£ 2.00	£ -
£ 44.00	Club Member (over 60 yrs)	£20.25	£20.25	£1.00	£ -	£ -
£44.00/ £11.00	Student (Not in student club)	£17.00	£17.00	£ 1.00	£ 2.00	£ -
£ 11.00	Archer with a Disability (Senior)	£17.00	£11.00	£ 1.00	£ -	£ -
<b>En Bloc</b>						
£ 150.00	Student Club (One fee covers all)	£70.00	£70.00	£ 1.00	£ 2.00	£ -
£11.00 per head	Junior Club (One fee covers all)	£40.00	£40.00	£ -	£ -	£ -
£ 80.00	School Club (One fee covers all)	£40.00	£40.00	£ -	£ -	£ -
£ 80.00	Scouts/Uniformed Groups (One fee covers all)	£40.00	£40.00	£ -	£ -	£ -
<b>Juniors</b>						
£11	Juniors (All categories outwith junior club)	£10.00	£11.00			
£11	Junior Family Member *	£ 5.00	£5.50			
<b>Other</b>						
£ 44.00	SAA Life Member	£ -		£ 1.00	£ 2.00	£ -

It was noted that the Scottish Archery Disability Fee was being reduced to bring it into line with AGB. The increase in Direct Member fees was due to the underlying costs as they receive the same benefits but not are part of a Club.

There were 280 votes in favour of the Resolution and 6 against and the Resolution was duly approved.

#### 15. PROPOSAL/APPROVAL FOR SCOTTISH TEAM ELIGIBILITY CRITERIA

The membership of Scottish Archery were being asked to vote to determine the selection criteria for teams to represent Scottish Archery for the coming year. The selection criteria will apply to Junior and Senior teams for team selected for the Home Nations matches at the British

Indoor Championships, British Outdoor Champions and Scottish team at the Euronations. It was noted that the residency criteria is 50% of a person's time in Scotland, this is not only applying to Students but to all archers. Students who are resident in term time would qualify as continuous residents. It was noted that this is a standard measure of residency used by organisations such as Commonwealth Games Scotland.

Frank Hynds noted that he had done a questionnaire amongst his friends on his Facebook page and from this he felt that a vote on residency should also be brought to the Board. It was noted that any questionnaire would have to be done by Scottish Archery and controlled by its staff and that every member had an opportunity to submit Resolution by 6 October 2017 for voting on at the AGM and none had been received. Frank Hynds commented the Board would be foolish to ignore this.

It was noted that the Articles do not require that there be a vote on selection criteria as this is a Board matter, however the Board were responding to the wishes of the membership on the selection criteria.

- a) Vote 1 – Members of Scottish Archery who have one parent born in Scotland are eligible for Team selection (irrespective of their current place of residence).

There were 214 votes in favour of the vote and 75 against and the vote to accept parentage as a selection criteria was approved.

- b) Vote 2 – Members of Scottish Archery are eligible for team selection if they have been continuously resident in Scotland for 1 Year / 2 Years / 5 Years. It was noted that members were asked to vote on one option and the majority would be included in the criteria.

The undernoted votes were counted:

1 Year – 87  
2 Years – 128  
5 Years – 81

The criteria relating to years of residence was approved as 2 Years.

- c) Vote 3 – Members of Scottish Archery who have previously represented another World Archery Federation country at international level can be eligible for Scottish Archery team selection after 12 months of last international event.

There were 260 votes in favour of the vote and 29 votes against and the vote to accept archers who had previously accepted another World Archery Federation was approved.

## 16. SCOTTISH ARCHERY COACH AND VOLUNTEER AWARDS

The Awards were presented as undernoted:

Shelly Phillip Disability Award  
Senior Volunteer of the Year  
David Christie Memorial Shield  
Tina James Award

Hopelily Van Duyne  
Claudine Jennings  
Caroline Buchanan  
Robyn Geddes

17. HALL OF FAME

The undernoted were inducted into the Scottish Archery Hall of Fame:

Moira Taylor  
Bill Mackay

18. PRESENTATION OF CLASSIFICATION AWARDS**Gents Recurve**

Bowman – Gareth Fleming, Lasswade  
First Class – Paul Ross, Banchory  
Second Class – Frank Duggan, Lasswade

**Gents Compound**

Bowman – Eric Taylor, Banchory  
First Class - Josh Mitchell, Banchory

**Gents Longbow**

Bowman – Edward Pike, EUAC  
First Class – Stephen Hall, Links

**Gents Barebow**

Second Class – Craig McEwan, EUAC

**Ladies Recurve**

Bowman – Gillian Imrie, Penicuik  
First Class – Debbie Geddes, Lethen  
Second Class – Joan Smith, Lasswade  
Third Class – Nessa Dunsmore, Falkirk

**Ladies Compound**

Bowman – Muriel Kirkwood, Pentland  
First Class – Amy Wakefield, Milnes High

**Ladies Longbow**

First Class – Antonia Smillie, Falkirk

**Ladies Barebow**

Bowman – Morag Douglas, Banchory

15. PRESENTATION OF DATE BARS

2017 Date Bars were presented to those Archers who had represented Scotland throughout 2017 (including 2016 National Team):

Juniors : Robyn Geddes, Matthew Wong, Joe Seez, Heather Hughes, Caitlyn Aitken, Struan Caughey, Tommy Witton.

Seniors : Alistair Whittingham, Harrison Ooi, Pip Tucknott, Martin Krusche, Matthew Wong, Hope Greenwood, Victoria Barby, Kirsty Robb, Stephanie Clason, Stuart Barby, Gilbert Jamieson, Gareth Fleming, Malcolm Alexander, Fiona Hirst, Jackie Fisher, Kayleigh Ivanov, Emma Borrie.

The Chairman closed the meeting at 1.00 pm

#### GENERAL DISCUSSION AND QUESTIONS

- a) Legislative Changes – It was asked if Scottish Archery will keep members up to date on any changes in legislation regarding Archery Equipment. Vincent Bryson noted that the Scottish Sports Association who represent Scottish Governing Bodies and are independent of sportscotland represent Sport in parliament and would keep Scottish Archery informed of any changes which would be passed onto Clubs.